

**Black Hawk County Emergency Management Commission**  
**Minutes January 16, 2020**  
**Annual Meeting**

**Roll Call:** Black Hawk Co. Sheriff, Black Hawk Co. Board of Supervisors, Cedar Falls, Dunkerton, Evansdale, Gilbertville, La Porte City, Raymond and Waterloo

**Agenda**

1. Motion to amend the agenda to add E. under new business- Tama Hall Rental by La Porte City, seconded by Board of Supervisors, motion carried.
2. Motion to approve the Commission Minutes of December 19, 2019 by Board of Supervisors, seconded by Raymond, motion carried.
3. **Public Hearing 4:05pm**
  - A. Motion to receive and place on file the proof of notice of public hearing by Board of Supervisors, seconded by Dunkerton, motion carried.
    - a) Call for oral or written comments. None were received. La Porte City was given some clarification
  - B. Motion to close public hearing by Dunkerton, seconded by Waterloo, motion carried.
  - C. Motion to approve the EMA Budget FY 2021 by roll call, Chair to sign, by Cedar Falls, seconded by La port City, motion carried. Roll Call vote, unanimous, all aye.

**Coordinator Report**

The EM office hosted a training for Elected Officials. It was stated that the training was very good. Glover will be setting up an additional date for council members if interest is shown. Hazard Mitigation Plan from INRCOG, are asking for an extension until the end of June. Glover also told of a presentation she gave to the Spokesman Club.

**New Business**

- A. Election of Commission Chair and Vice Chair- La Porte City nominated the current Chair and Vice Chair to be re-elected. Motion to cease nominations by La Porte City, seconded by Raymond, motion carried.
- B. Review and approval of EMA Commission By-Laws by Dunkerton, seconded by Waterloo. Commission signed.

- C. Review and Approval for ESF #1 Transportation and ESF #3 Public Works. Mehmen had groups made up of primary agencies to meet and do the updates. Motion to approve by the Sheriff, seconded by La Porte City, motion carried.
- D. Review and Approval of two proposals for Copier machine and maintenance. Glover received proposals from Advanced Systems (now Gordon Flesch Company) and from Access. These were discussed with the commission wanting Glover to go back to Advanced Systems to attempt to negotiate a better price. Motion to attempt to barter with Advanced systems by Cedar Falls, seconded by Gilbertville, motion carried.
- E. Tama Hall Rental- EM office has received notice that rental for Tama Hall is now \$50.00 per hour. Motion to approve Tama Hall rental for Storm spotter training by Evansdale, seconded by Waterloo, motion carried.
- F. Drone Update- J. Dolf talked about due to the weather conditions, the UAS Team will be doing 99% of their training at the UNI dome. Story County will be working with the Black Hawk County UAS Team. Dolf also talked about a meeting with the state Incident Management Team where the IMT recognized their capabilities. There was also talk about setting up some statewide training. Chair Thompson also reiterated the Sheriff's office has a trailer they will be repurposing a trailer they have for the Drone Team.

**6. EMA Location update-** Location discussions will be taken off from the Commission agenda.

Next Meeting: February 20, 2020

Motion to Adjourn by Evansdale, seconded by Waterloo, motion carried. Meeting Adjourned at 5:08pm